



BIBLE BAPTIST ACADEMY

APPLICATION

Date of Application: / /		Date of Admission: / /		(Office)
Student's Full Legal Name:				
Preferred Name:		Birthdate: / /	Age:	M F
Address:				
City:		State:	Zip:	
Social Security Number:		Home Church:		
Applying for Grade:				
Father's Full Name:		Employer:		
Phone Number:		Email:		
Mother's Full Name:		Employer:		
Phone Number:		Email:		

EMERGENCY INFORMATION

Insurance Company:	Policy Number:
Medical Conditions:	
Health History:	

EMERGENCY CONTACTS

Emergency contacts have equal permission and privileges as the parents listed above. In the event a parent cannot be reached, they will be contacted in the order they are listed.

Name	Relationship	Phone Number

FINANCIAL OBLIGATIONS

Your child's enrollment is not complete until we have received all the following:

- | APPLICATION | COPIES | FINANCIAL |
|---|---|---|
| <input type="checkbox"/> Application | <input type="checkbox"/> Birth Certificate | <input type="checkbox"/> Direct Draft Form & Voided Check |
| <input type="checkbox"/> Contract | <input type="checkbox"/> Immunization Records | <input type="checkbox"/> Registration Fee (Due now) |
| <input type="checkbox"/> Transcript Release | <input type="checkbox"/> Health Insurance Cards | <input type="checkbox"/> Book & Supply Fee (Due mid-June) |
| <input type="checkbox"/> Volunteer Form | | |



BIBLE BAPTIST ACADEMY

Tuition is based on ten monthly installments due the first of each month. Tuition payments will be automatically drafted from the customer's account on the first of each month. Checks for fees and other dues can be made to Bible Baptist Academy. All fees are nonrefundable unless tuition is not granted by BBA. In addition to tuition and fees, students must also purchase their own uniforms. See Page 8 of the handbook or visit www.bbadq.com>Admissions for more information on ordering uniforms. BBA reserves the right to adjust fees and tuition each schoolyear according to expenses and the best interest of the student body.

Fees & Dues	First Child	Additional Children	Due Date
Registration Fee	Preschool \$75 Kindergarten-HS \$200	\$75 per child	At time of enrollment
Book & Supply Fee	Preschool: price sheet given per grade level Kindergarten-HS: price sheet given per grade level		The second Friday in June.
Monthly Tuition (August-May)	Preschool \$300 Kindergarten-HS \$380	In age descending order: <input type="checkbox"/> First child full price <input type="checkbox"/> \$100 discount applied to second child <input type="checkbox"/> \$100 per additional child	Please select: <input type="checkbox"/> 1st of each month <input type="checkbox"/> 15th of each month <input type="checkbox"/> Bi-monthly 1st & 15th

Customer Information		Financial Institution Information	
Name on Account		Name of Institution	
Address		Routing	
City, State, ZIP		Account	

I hereby authorize Bible Baptist Academy to automatically debit my checking account at the above noted financial institution in the amount of \$_____, which will be drafted from my account on the (please circle) 1st, 15th or bimonthly on the 1st and 15th of every month beginning August 1 and ending May 15th of each school year. I understand that I will be charged an additional \$25 fee in the event funds are not available at the time of collection. I understand that it is my responsibility to notify Bible Baptist Academy of any changes to my account at least 2 weeks prior to the date of the draft. I understand that it is my responsibility to cancel the collection process in writing should I end enrollment thus, cease the collection service.

Authorized Signature: _____ **Date:** _____



BIBLE BAPTIST ACADEMY

TRANSCRIPT RELEASE

As stated in the handbook, Bible Baptist Academy (BBA) will contact the student's previous school to obtain records, but the legal guardian is responsible for officially withdrawing the student.

Student's Legal Name: _____ Birthday: ___/___/___

Name of School	Grades Attended	School Address	City, State, ZIP

I grant the above listed schools permission to release copies of my child's academic transcripts, standardized test scores (if applicable), behavior referrals, outstanding fees, and any other information that might help BBA in their selection process.

Authorized Signature: _____ Date: _____



BIBLE BAPTIST ACADEMY

Volunteer Form

If you would like to get involved in the work God is doing at Bible Baptist Academy, please indicate the area of involvement you are interested in and the amount of time you can contribute. Our staff and students will be blessed by your presence and involvement.

“For we are his workmanship, created in Christ Jesus unto good works, which God hath before ordained that we should walk in them.” Ephesians 2:1

Area	Duties	Frequency		
		Daily	Weekly	Occasionally
Lunch Duty	Help heat up lunches and get lunches prepared			
Field Trips	Accompany the class on outings to be a help to the teacher and students			
Reading Coach	Read weekly with students one-on-one			
Math Facts Coach	Math facts practice with students one-on-one or in a small group			
Parties & Special Events	Plan and oversee parties and programs			
Classroom Volunteer	Provide teacher help as needed			
Administrative Volunteer	Help file papers, create documents, etc.			
Organizing/ Cleaning	Organize closets and supplies, clean floors, walls, and other surfaces			
Substitute Teacher	Assume teacher’s responsibilities while he or she is out			

Please include any information about your time and talents that may help us when scheduling.

Volunteer Name: _____ **Phone Number:** _____



BIBLE BAPTIST ACADEMY

PARENT CONTRACT

- We, as parents who are accepting the challenge to, “Train up a child in the way he should go,” state that this training will be carried on in the home. We place our trust in Bible Baptist Academy to extend that training more completely.
- We agree to pray for our child(ren), teachers, and entire school regularly.
- We promise that our home will provide a secure haven of safety – free from the influences that we recognize as harmful. We will provide a time and place each night for our child to focus on his/her studies and help our child(ren) when needed. We acknowledge the importance in communicating with the teacher, which includes checking folders and/or binders each night, working with them through problems they missed on graded papers, and checking www.bbadq.com regularly.
- We give BBA permission to post videos, photos and the name(s) of our child(ren) for advertising purposes or to communicate with parents via Facebook, Instagram, messaging, newspaper, E-mail, etc.
- We agree to be supportive of Bible Baptist Academy and when speaking about the school and its students, always do so in a positive manner. We will volunteer when available and support the staff in any way we can.
- We agree to be responsible for all financial obligations to the school and understand that if we fail to meet our responsibilities that our child(ren)’s eligibility to remain at BBA will be effected.
- We agree to release and hold Bible Baptist Academy and Bible Baptist Church, and all of its agents harmless from any liability to our child or any guardian or parent thereof because of any claims on behalf of our child(ren) against the school or any agent thereof. Should legal action be taken against Bible Baptist Academy or any employee or agent thereof, on my child’s behalf and the school or its agent not to be found at fault, we agree to pay any attorney fees, court costs, damages or other cost that Bible Baptist Academy or its agent may incur defending itself against such action.
- We give staff at BBA permission to seek medical attention for our child in the event of an illness or injury while at school or at school activities. We understand that if our child(ren) need prescription or over the counter medication while at school, we, or an authorized emergency contact, must be available to administer it to the child.
- We hereby invest authority in Bible Baptist Academy to discipline our child as necessary understanding that they do not administer corporal punishment. We further agree that we will cooperate and discipline our child in the home as needed. We understand that BBA reserves the right to seek assistance from law enforcement personnel if our child becomes extremely defiant, uncontrollable or poses a threat to him/herself.
- In the event we, the parents or legal guardians, cannot be reached by phone, we hereby give BBA permission to contact the emergency contacts provided. The emergency contacts listed have authority to leave with our child, administer medication, and/or partake in any other activities that would normally be our responsibility.
- We understand all aspects of the handbook and understand that BBA reserves the right to end enrollment at any time they feel it would be most beneficial.

Father’s Signature: _____ **Date:** _____

Mother’s Signature: _____ **Date:** _____